

**University of Missouri School of Law
Notice of Intent to Take Exams on Computer
Fall 2017 Midterm Exams**

1. I certify that I have:
 - a. Received and read the School of Law Exams on Computer Policies and Procedures and Exams on Computer Laptop Computer Requirements, located at: <http://law.missouri.edu/it/eoc>
 - b. Downloaded and installed the Exam4 software **for the exam cycle and semester noted above.**
 - c. Verified that Exam4 works to my satisfaction on my laptop.
 - d. Verified that my laptop complies with the law school's system and hardware requirements; that my laptop is up-to-date with all Microsoft and/or Apple critical updates; that my laptop has a current working version of antivirus software (NA for Macs); and that my wireless network card has been configured and is functioning properly on **TigerWiFi**.
 - e. Submitted a practice exam, using the **current semester's version of Exam4**, and received **BOTH** of the following:
 - i. A Pop-Up notification on my laptop that my exam was transmitted
 - ii. A confirmation email from mulawexams@missouri.edu that my exam was successfully received
2. I agree that if I doubt my laptop's reliability, I will write my exam.
3. I understand that if my laptop fails during the exam, I will immediately contact the proctor who will witness the failure and log the reboot time. If I cannot solve the system problem in five minutes or less, I understand that I will immediately begin writing the balance of my exam. I understand that the proctor will not address any problems with my laptop.
4. I understand that I am responsible for bringing the AC adapter for the laptop that I use to take each exam. I understand that the law school does not provide or checkout AC adapters.
5. I understand that the School of Law is not responsible for any failure of my laptop. I understand that the law school will not provide back-up computers for examinations, and that the law school's computer lab is not available for taking exams on computers.
6. _____ **I AM A NON-LAW STUDENT** (a student not pursuing a J.D. degree at this time). I have placed an "X" on the beginning of this paragraph and have paid the exam computing fee of **\$10** for a **one-semester license** to take law exams on computer. I understand that I am subject to all School of Law exams on computer policies.
7. I intend to use the exams-on-computer option in the following classes (**please include the professor's name beside each course**):

I understand that this notice of intent does not preclude me from later electing to write any or all of the above exams.

Signature: _____

Date: _____

Print Name: _____

Deadline for Submission:

This completed form AND a printout of the email confirmation you received MUST be turned in to 203 Hulston Hall BEFORE 4:00 p.m., Thursday, September 21st, 2017. Failure to do so will result in you writing your exams.

You MUST submit a new Notice of Intent and download a new version of the Exam4 software every exam cycle. Exam4 software used in previous semesters or on midterm exams WILL NOT work for any subsequent exams!!!