University of Missouri School of Law  
Notice of Intent to Take Exams on Computer  
Spring 2019 Final Exams

1. I certify that I have:  
   a. Received and read the School of Law Exams on Computer Policies and Procedures and Exams on Computer Laptop Computer Requirements, located at: [http://law.missouri.edu/it/eoc](http://law.missouri.edu/it/eoc)  
   b. Downloaded and installed the Exam4 software for the exam cycle and semester noted above.  
   c. Verified that Exam4 works to my satisfaction on my laptop.  
   d. Verified that my laptop complies with the law school’s system and hardware requirements; that my laptop is up-to-date with all Microsoft and/or Apple critical updates; that my laptop has a current working version of antivirus software (NA for Macs); and that my wireless network card has been configured and is functioning properly on TigerWiFi.  
   e. Submitted a practice exam, using the current semester’s version of Exam4, and received BOTH of the following:  
      i. A Pop-Up notification on my laptop that my exam was transmitted  
      ii. A confirmation email from mulawexams@missouri.edu that my exam was successfully received

2. I agree that if I doubt my laptop’s reliability, I will write my exam.  

3. I understand that if my laptop fails during the exam, I will immediately contact the proctor who will witness the failure and log the reboot time. If I cannot solve the system problem in five minutes or less, I understand that I will immediately begin writing the balance of my exam. I understand that the proctor will not address any problems with my laptop.  

4. I understand that I am responsible for bringing the AC adapter for the laptop that I use to take each exam. I understand that the law school does not provide or checkout AC adapters.  

5. I understand that the School of Law is not responsible for any failure of my laptop. I understand that the law school will not provide back-up computers for examinations, and that the law school’s computer lab is not available for taking exams on computers.  

6. ______ I AM A NON-LAW STUDENT (a student not pursuing a J.D. degree at this time). I have placed an “X” on the beginning of this paragraph and have paid the exam computing fee of $10 for a one-semester license to take law exams on computer. I understand that I am subject to all School of Law exams on computer policies.  

7. I intend to use the exams-on-computer option in the following classes (please include the professor’s name beside each course):  

   ____________________________________________  ____________________________________________  
   ____________________________________________  ____________________________________________  
   ____________________________________________  ____________________________________________

I understand that this notice of intent does not preclude me from later electing to write any or all of the above exams.

Signature: _______________________________________  Date: ______________________________________

Print Name: ______________________________________

Deadline for Submission:

This completed form AND a printout of the email confirmation you received MUST be turned in to 203 Hulston Hall BEFORE 4:00 p.m., Friday, May 3rd, 2019. Failure to do so will result in you writing your exams.

You MUST submit a new Notice of Intent and download a new version of the Exam4 software every exam cycle. Exam4 software used in previous semesters or on midterm exams WILL NOT work for any subsequent exams!!!