

University of Missouri School of Law
Notice of Intent to Take Exams on Computer
Final Exams, Fall 2007

Deadline for Submission:

Wednesday, November 28th at 4:00 p.m. in 203 Hulston Hall.

1. I certify that I have:
 - a. Received and read the School of Law Exams on Computer Policies and Procedures, located at: <http://law.missouri.edu/students/eoc/>
 - b. Received and read the Exams on Computer Laptop Computer Requirements <http://law.missouri.edu/students/eoc/>
 - c. Downloaded and installed the Exam4 software **for the exam cycle and semester noted above;**
 - d. Verified that Exam4 works to my satisfaction on my laptop;
 - e. Verified that my laptop complies with the law school's system and hardware requirements; that my laptop is up-to-date with all Microsoft critical updates; that my laptop has a current working version of antivirus software; and that my wireless network card has been configured and is functioning properly on the School of Law's wireless network;
 - f. Submitted a practice exam, using the **CURRENT EXAM CYCLE and SEMESTER's version of Exam4**, and received **BOTH** of the following:
 - i. A Pop-Up notification on my laptop that my exam was transmitted;
 - ii. A separate email from the School of Law IT Help Desk that my exam was received;
2. I agree that if I doubt my laptop's reliability, I will write my exam.
3. I understand that if my laptop fails during the exam, I will immediately contact the proctor who will witness the failure and log the reboot time. If I cannot solve the system problem in five minutes or less, I understand that I will immediately begin writing the balance of my exam. I understand that the proctor will not address any problems with my laptop;
4. I understand that the School of Law will not provide any power outlets during the exam and that I must rely on my laptop's battery. While "external" batteries may be permitted, any such external battery shall be originally designed to operate a laptop computer substantially similar to the laptop it is proposed to now support. Exam proctors and MU IT staff are ultimately responsible for accepting or rejecting any "external" battery use during an exam and may reject any such use for perceived safety concerns. I understand that I may not plug into a power outlet during the exam except to change out a dead battery while in the presence of a proctor.
5. I understand that the School of Law is not responsible for any failure of my laptop. I understand that the law school will not provide back-up computers for examinations, and that the law school's computer lab is not available for taking exams on computers.
6. I intend to use the exams-on-computer option in the following classes (**please include the professor's name beside each course**):

I understand that this notice of intent does not preclude me from later electing to write all or any of the above exams.

Signature: _____

Date: _____

Print Name: _____

You Must Submit a New Notice of Intent and Download a New Version of Exam4 Every Exam Cycle. Exam4 Used in previous semesters, or on mid-term exams will not work for any subsequent exams!!!!