

**Request To Take a Course for Credit Outside the Law School**  
**(This course may need approval by the Standard and Re-Admissions Committee)**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Student Address: \_\_\_\_\_

Student Phone: \_\_\_\_\_

Course Name: \_\_\_\_\_

**(Course Syllabi must be attached)**

Course Number: \_\_\_\_\_

**(Must be a Graduate level course)**

Class Number: *(Be sure to Include this #)* \_\_\_\_\_

Credit Hours: \_\_\_\_\_

Permissions # from Dept: \_\_\_\_\_ (Be sure to check with the Department to see if you need to obtain a Permission number)

Teaching Professor: \_\_\_\_\_

Semester you are making this request for: \_\_\_\_\_

Department: \_\_\_\_\_

Course Description:

Is any portion of this course offered in a "distance learning" format (i.e. "A process characterized by the separation, in time or space, between instructor and student")

YES \_\_\_\_\_ or NO \_\_\_\_\_ If YES, please explain:

Have you taken another course outside the Law School? YES \_\_\_\_\_ NO \_\_\_\_\_

If the answer is YES, describe the course:

What is your current cumulative Law School GPA? \_\_\_\_\_

What was your Law School GPA for the semester immediately prior to submission of the request? \_\_\_\_\_

How will the course contribute to your professional, educational and personal goals? (Continue explanation on back of form if necessary.)

\_\_\_\_\_  
Associate Dean Signature

(Revised 3/2016)

Date: \_\_\_\_\_