ASSIGNMENT FOR CLASS 1 on Wednesday, January 22, 2020:

Please read pages 3-10 and 47-56 in the text by Tina L. Stark, *Drafting Contracts: How and Why Lawyers Do What They Do. Second Edition* (2013). Please make sure that your textbook does not have answers written in the exercises at the end of each chapter, for the course is structured to “learn by doing.”

**Attendance**
Regular class attendance is required (including the first class), and I expect you to arrive on time. I also expect you to notify me, by email, in advance (or in the case of an emergency, as soon as possible under the circumstances), if you need to miss class. (Clients and supervising attorneys will expect the same sort of advance notice – it’s important to develop the habit now.)

**TWEN**
This course will make use of a course web page through TWEN (The West Education Network.) The syllabus, certain assignments, and certain other class materials or announcements will be posted on the site. Please sign up for the course on the TWEN site with your Westlaw password. I will occasionally send email messages to the email account that you designate when you register with TWEN. It is your responsibility to check this email account regularly and to make sure that the account remains functional.

**Syllabus**
A syllabus for the course will be available during our first class, and it will then be posted on TWEN.

I look forward to our class together.

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