DEAL SKILLS  
Law 5496 – Spring 2020  
Carol D. Newman  

Mondays and Wednesdays, 3:30 p.m. (please see notes below)  
Room 224F (Library)  

ASSIGNMENT FOR CLASS 1 on Wednesday, January 22, 2020

Welcome to Deal Skills for Spring 2020. I want to let you know a few items in advance.

Attendance  
Regular class attendance is required (including the first class), and I expect you to arrive on time. I also expect you to notify me, by email, in advance (or in the case of an emergency, as soon as possible under the circumstances), if you need to miss class. (Clients and supervising attorneys will expect the same sort of advance notice – it's important to develop the habit now.)

Schedule  
This course is a three-hour course, and our overall time for class meetings will be equivalent to the time allocated to a typical three-hour course. Classes will meet within the allocated time slot of 3:30 to 5:15 on Mondays and Wednesdays in Room 224F (Library); however, the actual class lengths will vary throughout the semester in order to allocate appropriate time to the class materials as we progress through various projects. For example, we might meet from 3:30 to 4:20 on one day, and we might meet from 3:30 to 5:15 on another day.

TWEN  
This course will make use of a course web page through TWEN (The West Education Network). The syllabus, certain assignments, and certain other class materials or announcements will be posted on the site. Please sign up for the course on the TWEN site with your Westlaw password. I will occasionally send email messages to the email account that you designate when you register with TWEN. It is your responsibility to check this email account regularly and to make sure that the account remains functional.

Text  
There is no required textbook. Some of your reading assignments will be available on the Practical Law website, which is available through Westlaw (Thomson Reuters). Please make sure that you can access Practical Law (Thomson Reuters) through Westlaw before the first class.

Syllabus  
A syllabus for the course will be available during our first class, and it will then be posted on TWEN. (We will do an in-class exercise before I distribute the syllabus during the first class.)

Assignment FOR CLASS 1 on Wednesday, January 22, 2020:  
- Make sure that you can access Practical Law (Thomson Reuters) through Westlaw (see menu at top of Westlaw).

I look forward to our class together.

Carol D. Newman  
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