

Official Transcript Required

Pursuant to ABA Std. 502(d), the University of Missouri School of Law is required to have a student's official transcript certified by the issuing institution by October 15 of the fall semester of the student attending the Law School. The official transcript must be certified by the issuing institution and can be received as follows: (1) a paper copy or electronic copy delivered directly to the Law School from the issuing institution or (2) a paper copy or electronic copy verified by a third-party credential assembly service, such as LSAC, and delivered directly to the Law School. If a student fails to provide the Law School with a certified official transcript by this date, then the student will be administratively withdrawn from classes and will not be readmitted until the transcript has been received.

Process for Receipt of Transcript:

1. The Admissions Staff informs the student *during* Orientation in August of the fall semester prior to the start of classes that the Law School does not have an official transcript on file and needs to provide one or they will be administratively withdrawn and will be unenrolled from Law School.
2. The Admissions Staff reminds the student *after* the start of classes but prior to mid-September that the Law School does not have an official transcript on file and needs to provide one or they will be administratively withdrawn and will be unenrolled from Law School.
3. The Registrar alerts the student in mid-September that the Law School does not have an official transcript on file and needs to provide one or they will be administratively withdrawn and will be unenrolled from Law School.
4. The Registrar alerts the student at the end of September that the Law School does not have an official transcript on file and needs to provide one or they will be administratively withdrawn and will be unenrolled from Law School.
5. The Registrar alerts the student at the beginning of October that the Law School does not have an official transcript on file and needs to provide one or they will be administratively withdrawn and will be unenrolled from Law School.
6. Upon being notified by the Registrar that an official transcript has not been received either in paper or electronically delivered directly or via a third-party credential assembly service by October 15, the Associate Dean for Academic Affairs informs the student that the student is being administratively withdrawn from their courses; unenrolled from Law School; and that the student will not be re-enrolled in their classes.